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**SHOREWOOD FOUNDATION**

**ANNUAL PERSONAL COMMITMENT FORM**

Board Member Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fiscal Year \_\_\_\_\_\_\_\_\_\_

A copy of your form will be returned to you mid-year as a reminder of what you planned to do during the year, and again at the end of the year to help you determine what is feasible for you moving forward.

**Participation and Service**

I will attend at least 5 of 6 Shorewood Foundation full board meetings, and at least 80% of committee meetings as scheduled by the Committee Chair.

I will prepare for board and committee meetings by reviewing all communications and materials in advance, and will be prepared to offer questions and opinions on issues coming before the board.

I will complete assignments thoroughly and on time.

I will sign and adhere to the Conflict of Interest Policy.

I will encourage outside participation in support of our mission.

I will attend at least one Shorewood Foundation sponsored event during the year.

I will contact the board president if my circumstances change and I need to reassess my commitment to the board.

**Fund Development**

I will make a personal contribution during the fiscal year to support the Shorewood Foundation.

I will write/sign letters and/or send emails and/or make calls to those with which I have connections if necessary during the Annual Appeal mailing solicitation.

**Committee Support**

I am willing to serve on two of the following committees (check).

 Standing Committees:

* Audit/Finance Committee
* Grants Committee
* PR/Marketing Committee
* Development Committee
* Special Events Committee