



MEETING MINUTES

November 10, 2009

PRESENT: Roger Benway, Michelle Boehm, Catherine Flaherty, Kristin Fraser, Andrea Golvach, Jane Hawes, Patrick Krieger, Vida Langenkamp, Nancy Lizdas, Mike McCauley, Melissa Nelsen, and Lucia Petrie/.

1. **Call to Order.** The meeting was called to order at 4:35 p.m. by President Boehm.
2. **Minutes of July 14, 2009 and September 8, 2009** – Director Langenkamp moved and Director Benway seconded to approve the minutes of the July 14 meeting as presented and to approve the September 8 minutes as amended (typo on item 6 (fro to from) and \$ amount on item 5 from (\$7000 to \$14,543)). Motion carried.
3. **Treasurer's Report** See attached Treasurer's Report dated November 2009. See attached 2009 Budget Statement dated November 2009 – funds in reserve in \$10,000 for fireworks and \$10,000 for public art project.
4. **Standing Committee Reports:**
 - a. **Audit/Finance Committee Reports.** Nothing to report.
 - b. **Public Relations and Community Outreach Report**
 - i. **Showcase Shorewood Summary** – Thanks to Harvey and Jane for staffing the event.
 - ii. **November Appeal Update** – letters are ready to go; ~ 500 names. Directors will be signing the letters this evening or taking them home. Please return all envelopes to Nancy for mailing.
 - c. **Grants Committee Report**
 - i. **Atwater School Promethean Boards (\$9,350 request)** – Currently Lake Bluff has 6; SIS has 4 and the HS has 0. Atwater is being very proactive about raising funds to purchase these boards. Allocated \$7500; reserve some for future requests from other schools. (Are these boards necessary for the middle and high schools? Will Lake Bluff be coming forward with a request? – Yes Lake Bluff is in the process of putting together a grant request for the Foundation.) What

about the cost of technology upgrades – how will these be funded?
Motion by Director Petrie, seconded by Director Benway to approve the grant request from Atwater School for Promethean Boards in the amount of \$7500. Motion carried..

Note: The Foundation may want to consider changing the application to read “501(c) (3)’s only”.

Also, the Open Book may also be coming forward with a request for funding.

- d. **Development Committee Report** – Approximately \$20,000 was raised at the November 6 dinner and butterfly auction event. The auction alone raised approximately \$9,484. There were a total of 70 auction items and 135 people attended. General comments: the larger tables worked well; possibly using space in the Open Book store to display the auction items ahead of time.

5. Old Business –

- a. **Planned Giving Update** – Currently, 6 verbal commitments to planned gift to the Shorewood Foundation; 1 written commitment. Need to figure out how to recognize these donors.

Gordon E. Habeck Trust benefiting the Shorewood Foundation estimated at \$1 million

Von Briesen Estate gift was recognized with a card

6. New Business –

- a. **Shorewood Foundation 50 years in 2014 – start thinking about how to celebrate and recognize.**
- b. **List of Shorewood graduates (past 25 years) to solicit for the annual appeal**
- c. **Banner on trolley for 12/5/09 Showcase Shorewood (\$100)** – Director Petrie moved, seconded by Director Flaherty to approve \$100 to purchase banner for placement on the trolley to highlight fundraising during the 12/5/09 Showcase Shorewood event.

- 7. Next meeting is **Tuesday, January 12, 2010**, at 4:30 p.m. in the Village Hall Committee Room.

8. **Adjournment.** President Boehm moved, second by Director Benway to adjourn the meeting at 5:35 p.m. **Motion unanimously approved.**

Respectfully submitted,

Diane DeWindt-Hall
Recording Secretary